

Minutes - St. Brigid Catholic School CSPC Meeting

October 24, 2024 @ 6:30pm Virtual

Meeting Agenda	
Topic	
1. Prayer and Land Acknowledgement	Principal Kerr
2. Welcome and Introductions	Katie Young and Stephanie Pennington
3. Approval of Minutes	Stephanie Pennington
4. Teacher's Rep Report	
5. Principal's Report	Principal Kerr
6. Treasurer's Report	Cheryl Devine and Yumey Fernandez
7. Special Events Report	Bekki Draper, Allyson Pelletier, and Catherine Maier
8. Church Liaison Report	Leila Stamatakis
9. Chairs' Report	Katie Young and Stephanie Pennington
10. Other Business	

Summary of Action Items from this meeting:

- Motion to approve the September Meeting Minutes
- Motions approved asynchronously via e-mail reviewed (adjustments to the CSPC composition and approval of the jersey budget allocation)
- Motion to approve \$100 for the Math Contest
- Motion to approve \$7500 for science in the school
- Motion to approve \$8000 for the teacher allocation
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Meeting commenced at 6:36 PM

Annual General Meeting

1. Prayer and Land Acknowledgement

The Land acknowledgement was shared by Principal Kerr, and he led the meeting in a prayer.

2. Welcome and Introductions

Stephanie welcomed everyone to the meeting.

3. Minutes

The Minutes from the September Annual General Meeting were shared and put forward for approval. S. Pennington moved to approve the minutes, J. Rowe seconded. There was no opposition and the motion passed.

The following items that were passed by the CSPC asynchronously since the September meeting were raised and reviewed for visibility:

- The CSPC agreed to add space for a 15th member, however given a member's subsequent departure from the school this was no longer necessary.
- Allyson Pelletier moved to Special Events
- Leila Stamatakis moved to church liaison.
- Approved \$600 for Basketball Jerseys.

4. Teacher's Rep Report

The teachers wished to express their thanks for the CSPC's sponsorship of buses and the basketball jerseys in support of childrens' athletics at the school.

5. Principal's Report

Principal Kerr shared the Principal's report and noted the following:

- The school is now fully staffed now in French
- The school is still missing intermediate instrumental music staff
- The school is also working through filling the gap in the current Grade 8 staffing

EQAO

- Principal Kerr shared the school's EQAO results, as well as comparisons to past years, peer schools, and a deep dive into performance in specific areas of the test.
- Principal Kerr presented the school's action plan against the results
- There was a spirited discussion with respect to the disappointment with the results – parents expressed their appreciation for the transparency and robustness of the reporting, as well as frustration with the results themselves.

6. Treasurer's Report

Cheryl presented the current Treasurer's Report, which is available to parents on request at the school office.

- D. Forsayeth asked why the CSPC covers the school Agenda shortfall, as opposed to the school covering that gap
 - C. Devine noted this was the grandfathered policy based on timing of ordering agendas and the CSPC's ability to assist
 - Ms. Brown noted that they will include a further reminder about school cash in the next communication from the school

- C. Devine presented a motion to approve \$100 for the Math Contest, D. Forsayeth seconded, passed without objection
- C. Devine presented a motion to approve \$7500 for science in the school, A. Karelson seconded, passed without objection
- D. Forsayeth moved to approve the proposed \$8000 for the Teacher allocation, C. Devine seconded, passed without objection

7. Special Events

The Special Events team provided the following updates:

- Halloween Dance planning is underway, and they could use more volunteers for decorating
- The CSPC is considering a Christmas social/craft event, more to be shared at a future date
 - The CSPC is also looking into holiday sales options to raise money (e.g. chocolate) and other fundraiser opportunities.
- Playground planning is also underway and the CSPC committee is in discussions with the Board

8. Church Liaison Report

Leila Stamatakis provided the following reports:

- First Reconciliation & First Holy Communion
 - Registration
 - Registration for these sacraments was on October 21, 2024. As there were some communication gaps between church & school, the church has offered another registration date on Thursday November 7, 2024 at 7pm in the church.
 - Registration forms for the sacraments will be distributed at that time and information about the sacraments will be relayed then as well. For families who wish to register their children for these sacraments, please make sure to attend as there will not be any other opportunity to register after this date. The church will not be distributing more registration forms after November 7th, and all completed registration forms and related documents need to be submitted to the church by November 14th.
 - Review Classes
 - There will be 3 review classes held at the church for these sacraments (dates below). Outside of the review classes, families are asked to work together with their children on preparing for these sacraments; there will be a workbook provided with registration that will help guide children and their families through this preparation. Families are also encouraged to attend mass regularly with their children to help strengthen the connection between home and church.
 - First Reconciliation Review January 9th, 2025 at 7pm
 - Second Parent/Candidate Meeting January 29, 2025 7pm
 - First Communion Review May 22, 2025 at 7pm

*** please note that in addition to the above, Father is planning to hold a First Communion Enrollment Ceremony (date TBD). This would be held after the reconciliation ceremony, and it would be where children would be seated with their families, and Father would call each child up, one by one to enroll them for the ceremony.

- Ceremony Dates
 - First Reconciliation: January 14, 2025 at 7pm
 - Communion: May 25, 2025 at 3pm OR June 1, 2025 3pm (families have the choice of which sacrament date to register for to allow)
- Confirmation
 - Registration
 - Confirmation registration was held on October 22, 2024 at 7pm. 33 people have registered. Registration documents are due November 14th.
- Ceremony Date
 - May 21st, 7pm

*** there are some other key dates prior to the ceremony that will be communicated/confirmed with registrants. These include an Enrollment Mass (when students would get their crosses), Anointed for Mission, Confirmation Retreat, Confession, Confirmation Test (both sponsors & candidates would attend).
- Children's Choir
 - The children's choir performs at the Saturday 5pm mass and they are doing a wonderful job. For those interested in joining, please contact the church office and you will be put in touch with Michael who leads that choir.
- Children's Liturgy
 - Children's liturgy will begin soon during the Sunday 11am mass.
 - Adults in the community who are able to help out, please reach out to the church office.
- Altar Servers
 - Any children who have received their First Holy Communion are invited to be altar servers. If interested, please contact the church office.

9. Chair Report

S. Pennington and K. Young addressed the scheduling of the babysitting course for grade 7s and 8s (and grade 6s if there was sufficient room). The dates being considered were November 15 and November 29, the CSPC will work with Ms. Brown on the dates. The course is subsidized by the CSPC in the amount of \$20 per participant.

10. Other Business

C. Devine will look into the availability of a Home Alone course offering (presumably without the trap-building). Michelle Mifsud asked if the CSPC could re-look at availability of hybrid meetings for in-person CSPC sessions, even if just for observers. The CSPC agreed to take it away to discuss.

11. Adjournment

Motion to adjourn by K. Young. Seconded by S. Pennington, with no opposition. The meeting adjourned at 8:36 PM.

Next Meeting: November 21, 2024