

## Minutes - St. Brigid Catholic School CSPC Meeting

November 21, 2024 @ 6:30pm In Person and Online

### Meeting Attendees:

**In Person:** Katie Young, Alana Karelson, Allyson Pelletier, Hilda Pereira, Marcel Jar, Catherine Maier, Bekki Draper, Caitlin Dwyer, Leila Stamatakis, Eileen Cramer, Melissa Brown, Cheryl Devine, and Yumey Fernandez

**Online:** Aris Soliman, Dan Young, Ivan Arakaki, Jen Rowe, Michelle Mifsud, Shawn Pepin, Sharon Laguisma and Alisa

ANNUAL GENERAL MEETING	
Topic	
1. Prayer and Land Acknowledgement	Vice-Principal Brown
2. Welcome and Introductions	Katie Young
3. Approval of October Minutes	Katie Young
4. Review of Motions that were passed via email	Katie Young
5. Principal and Vice Principal's Report	Vice-Principal Brown
6. Teacher's Rep Report	Vice-Principal Brown
7. Co-Treasurers' report	Cheryl Devine
8. Social Events Report	Catherine Maier
9. Church Liaison Report	Leila Stamatakis
10. Chairs' report	Alana Karelson
11. Other Business	Katie Young
12. Adjournment	Katie Young

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### Summary of Action Items from this meeting:

- Motion to approve the minutes for the previous meeting made by Katie Young and seconded by Leila Stamatakis. The motion was approved unanimously.
- Motion to approve our general fund disbursements of \$ 13,547.00 was put forward by Cheryl Devine and seconded by Alana Karelson. It was approved unanimously.
- Motion to approve \$ 2,000.00 to bring in speakers to discuss social media usage and mental resilience was put forward by Cheryl Devine and seconded by Katie Young. The motion was approved unanimously.

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Meeting commenced at 6:32 PM

## **Meeting**

### **1. Prayer and Land Acknowledgement**

The Land acknowledgement was shared by Vice-Principal Brown. Afterwards, she led the meeting in a prayer.

### **2. Welcome and Introductions**

Katie welcomed everyone to the meeting, including those who joined online.

### **3. Approval of October Minutes**

The minutes from the October meeting were shared and put forward for approval. Katie Young moved to approve the meetings and Leila Stamatakis seconded it. The minutes were approved unanimously.

### **4. Review of Motions that were passed via email**

The motions that were passed via email, including \$ 1,800.00 for Forest of Reading, and \$ 352.00 for the babysitting program were reviewed. The babysitting program was postponed until January.

### **5. Principal and Vice-Principal Report**

Vice-principal Ms. Brown announced that all open teaching positions at school were filled, with the sole exception of a 0.3 French specialty teaching position. She also announced her own departure, as she will assume the position of principal at St. Jean de Brebeuf Elementary School in Scarborough. During this announcement, she also said that the selection process for a long-term replacement is already underway.

### **6. Teacher's Representative Report**

The Teacher's representative's report was presented by vice-principal, Ms. Brown, as the representative, Linda Collins-Donleavy, is on leave. Ms. Brown announced plans for a donation campaign for families in need, as well as preparations for the upcoming Christmas concert. She also announced that on December 5th there will be an event at School where children will have an opportunity to take a picture with Santa.

### **7. Co-Treasurers report**

Cheryl Devine reported a balance of \$ 65,950.69 at the start of October, with \$ 25,786.97 in income and \$ 10,120.79 in expenditure. Coupled with \$ 14,557.57 in remaining cheques owed, there is an adjusted ending balance of \$ 67,059.30. Cheryl also shared that the total available funds for the 2024-2025 budget, which includes initiatives such as Pizza Tuesdays, is \$ 36,526.68.

Cheryl also shared that the status of funds for different initiatives such as:

- Our playground fund is expected to reach \$ 106,809.98.
- Our PIC/PRO grant fund has a balance of \$ 2,927.97 as of November 19
- Staff Appreciation Fund has a balance of \$ 282.53 as of November 19

Finally, Cheryl led a discussion about our commitment to funding the agendas. The total was \$2,357.00. It was decided that, as done previously, the CSPC will fund the agendas this year, but we will revisit this topic before committing to fund them next year.

The total amount to approve for our general fund disbursements, including the previously mentioned agendas as well as musical instruments, outdoor learning materials, buses, tech, etc., was \$13,547.00. This amount was put forward and seconded by Alana Karelson. It was approved unanimously.

## **8. Social Events Report**

Catherine Meier announced that \$ 24,030.00 were raised from donors, as well as from matching initiatives, towards the new playground structures. She also talked about other initiatives taking place such as chocolate sales, bringing in another \$ 1,246 for playground.

Catherine brought awareness to FlipGive, an app that allows a fraction of money spent in online shopping to be directed towards our funding initiatives. Catherine also mentioned the possibility of a Read-A-Thon taking place in February. Finally, Catherine mentioned that a Christmas craft night is taking place on Tuesday November 26<sup>th</sup>. The event, which already has 52 children signed up, goes from 6 PM to 8 PM in the gym, and volunteers are needed from 5 PM to 9 PM.

## **9. Church Liaison Report**

### **Confirmation enrolment ceremony**

- All candidates registered to receive confirmation are asked to attend ONE of the masses on the weekend of 11/23 and 11/24 with their enrolment form.
  - This is where the candidate will officially enroll themselves for the confirmation ceremony within a mass. Candidates will have filled out a form and Father will ask them to present themselves at the church and they will be given their confirmation cross at that time. Meant to highlight that the candidates are putting themselves forward for this sacrament.

### **New mass schedule effective 12/01**

- Sat Eng 5pm, Sun Eng 830am (no changes)
- Sun Italian 10am & Sun English 11:30am (new times)

**Belcanto Opera Company** from York will be coming to the church on 12/12 at 7pm for a free performance for the church community. All are welcome to attend.

**Advent confessions** will be on 12/17 from 2-330pm and 12/18 from 730-9pm

## **10. Chairs' report**

Alana Karelson informed that, besides the babysitting course, the CSPC is looking into other activities such as the at home alone course, as well as a CPR course.

## **11. Other Business**

Katie Young led a discussion about what initiatives to be brought forth to make the best use of our PIC/PRO grant money. An idea was put forth to bring a speaker to talk about social media usage with both students, as well as parents. Considerations were also put forward to have speakers to talk about self-regulation.

Cheryl Devine put forward a motion to approve \$2,000 CADs to bring in speakers to discuss social media usage and mental resilience. It was seconded by Katie Young and approved unanimously.

Katie also brought up that the next round of pizza Tuesdays is now starting and parents need to put in their orders on the Friday before the Tuesday in which their children will first get it.

A brief discussion was also led by Cheryl Devine about what to do with the new playground funds, but no commitments were made.

## **11. Adjournment**

Katie Young put a motion to adjourn the meeting and it was seconded by Marcel Jar. It was approved unanimously. The meeting adjourned at 7:46 PM.

Next Meeting: January 23<sup>rd</sup>, 2025.